



Science Museum of Long Island

APPLICATION FOR VENDOR/BOOTH SPACE
2022 LIVE AT FIVE OUTDOOR CONCERT SERIES
AT THE SCIENCE MUSEUM OF LONG ISLAND ("SMLI")

5 PM – 9 PM (open to public)

3:30 PM – 4:30 PM (set-up)

SCIENCE MUSEUM OF LONG ISLAND at THE LEEDS POND PRESERVE
1526 N. PLANDOME RD, MANHASSET, NY 11030

SMLI proudly presents its 2nd annual Live at Five Outdoor Concert Series ("Event" "Live at Five"). To participate as a vendor in the Live at Five Market, please complete and submit this application form and indicate your interested Event Dates. Applications will be reviewed in the order they are received. Vendors will be notified of acceptance. Payment is due upon acceptance.

LIVE AT FIVE MARKET

Live at Five Market Vendor Booth Space is limited and subject to SMLI's approval.

EVENT DATES: Please circle the Event Date(s) you'd like to have a booth at the Live at Five Market. Please Note: Dates are all weather permitting, dates subject to change or cancellation. In the event of a cancellation your fee will be refunded.

5/26

6/9

6/30

7/28

8/11

8/25

VENDOR BOOTH/TABLE OPTIONS:

GREAT LAWN VENDOR BOOTH: (Booth size 10' x 10') FEE: \$150 NON-PROFIT: \$100

COVERED PATIO VENDOR TABLE: (Booth size: 1 6ft Table) FEE: \$100 NON-PROFIT: \$75

Requires Electricity If you need electricity, you must select a booth on the covered patio and check the box

PLEASE NOTE: Vendor must bring its own tent/canopy (recommended), table, chairs, and supplies.

Please fill out the vendor information on the following page:

Name of business/organization: _____

Address: _____

Telephone: _____ Email: _____

Website: _____

Social Media Handles (Instagram/Facebook): _____

MY BOOTH WILL HAVE: (you're welcome to submit photos)

Authorized contact: _____ Title: _____

Authorized signature: _____ Date: _____

Email: _____ Phone: _____

PLEASE NOTE: NO BALLOONS ARE ALLOWED. WE URGE YOU NOT TO USE PLASTIC BAGS. IF YOU MUST, PLEASE POST A "RE-USE, RECYCLE" SIGN.

It is expressly understood by submitting this application that you acknowledge and agree to the rules and regulations as stated below as well as any additional rules which you receive by SMLI prior to the Live at Five event.

RULES & REGULATIONS

Vendors are solely responsible for their booth space and all materials, transactions, payments and activities within their space. Vendors are responsible for the set up/clean up of their space, including proper garbage disposal and recycling. Vendor booth, tables, tents and materials must be properly fastened and secured. Vendors must bring all materials required, including, table cloths, signage, extension chords, etc.

NO BALLOONS ARE ALLOWED. VENDOR BOOTHS ARE NOT ALLOWED TO SELL ANY FOOD OR DRINKS OF ANY KIND. IF YOU WOULD LIKE TO BE A FOOD VENDOR, PLEASE EMAIL Cynthia@sml.org.

The Science Museum of Long Island (SMLI) shall not be liable for damage or loss of property through fire, accident, theft, or any other cause. Vendor participates at its sole risk and expense. SMLI shall not be liable to participant, participant's employees, agents or guests or others for personal injury resulting in any way from the Event. Participant expressly agrees to save, indemnify, and hold harmless the facility on which the Event(s) is being held, the Science Museum of Long Island, Nassau County, Town of North Hempstead, and their respective trustees, officers, directors, members,

representatives, agents and employees, Event Staff, Sponsors and Volunteers, from and against any and all damages, charges, liabilities, claims and causes of action whatsoever which result from any act or failure to act in connection with the Event.

The Science Museum of Long Island makes no representations, warranties, or guarantees of any kind with respect to results obtained by Vendors by participation in the Event(s). Prior results does not guarantee future results. Fees are not refundable for any reason, including cancellation of the Event due to weather conditions or other circumstances beyond our control. SMLI endeavors to notify Vendors of a cancellation due to forecast within 24 hours. If the Event is cancelled, SMLI will try to accommodate a substitute Event date, subject to availability. SMLI reserves the right to approve, deny, or reject any Vendor's operations on SMLI property at any time at its sole discretion.

This application is subject to approval by SMLI. Upon notification of acceptance, payment is required within 48 Hours to secure your booth space. Event instructions and booth assignments will be provided. Please contact Cynthia@sml.org with any questions.

To reserve your booth space, return this completed form before the requested event date to:

SCIENCE MUSEUM OF LONG ISLAND
1526 N. PLANDOME RD
MANHASSET, NY 11030
ATTN: KRISTEN LAIRD

Or fill out and submit the vendor market application on our website at www.sml.org/liveatfivemarket

Please do not fill in this section. For office use only.

Date received _____

Payment received \$ _____

Application and booth space confirmed by: _____

Approved Event Date(s): _____