



## SMLI 2023 Summer Science Camp Handbook

We can't wait to have you all back at Leed's Pond Preserve for another fantastic summer journey! SMLI's Summer Camp program has been offering campers stimulating and engaging learning experiences alongside good old-fashioned summer fun for over 50 years. We know there are lots of options out there when it comes to summer camp, and we thank you for choosing SMLI.

Below is a rundown of all important procedures, information, and requirements to know before camp begins. If you have any further questions, please feel free to contact us by email at [info@sml.org](mailto:info@sml.org) or by phone at 516.627.9400.

### DAILY CAMP SCHEDULE:

TIME-FRAME	ACTIVITY
9:40am - 10:00am	Drop-Off - <i>Please refer to designated group drop-off times below.</i> <i>Reminder: cars cannot wait in front of the main gate when it is closed.</i>
10:00 - 11:30am	Morning science activities/experiments/demonstrations/etc.
11:30 - 11:45am	Groups get ready for lunch. Snack shop is open.
11:45 - 12:45pm	Lunch & Recess (indoors during inclement/hot weather)
1:00 - 2:30pm	Afternoon science activities
2:30 - 2:40pm	Groups pack-up and head outside for pick-up
2:40pm	Pick-Up - <i>Please refer to designated group pick-up times below.</i> <i>Reminder: cars cannot wait in front of the main gate when it is closed.</i>

### ARRIVING AT CAMP:

SMLI's front gate will open each day at 9:15am. **Families may not arrive earlier/wait in front of closed gate,** as it can create a dangerous line of cars along Plandome Road.

**Pre-K Group:** Our pre-k classroom is in the Visitor Center. Please arrive via our Visitor Entrance (located on Rock Hollow Rd.) and follow signs to park in our visitor parking lot. Children should be walked over to the Visitor Center by an adult. Drop-off begins at 9:45am.

**Ages 5-9 Groups:** Enter through our Bus Entrance (located on Plandome Rd.) and drive up the long driveway. Please do not wait in front of the entrance if the gate is closed. Drop-off begins at 9:40am.

**Ages 10-13 Group:** Enter through our Bus Entrance (located on Plandome Rd.) and drive up the long driveway. Please do not wait in front of the entrance if the gate is closed. Drop-off begins at 9:50am.

\*Families with children in different groups may arrive at any of the designated drop-off times. Older children should be dropped off first via the long driveway, followed by Pre-K children at the Visitor Center.



### **MID-DAY ARRIVAL/DISMISSAL:**

If your child is being dropped off at camp late or being picked up early, please arrive and park in the visitor lot and walk up the hill to the main house. Please ask for our Director of Education - Caitlin, who will properly check in your child for drop-off or verify that you are authorized to pick them up.

***Please Note:*** *only names listed on your child's authorization list will be allowed to pick up your child. To add a person to your child's authorized list, please contact Caitlin at [corellana@sml.org](mailto:corellana@sml.org).*

### **PICK-UP**

SMLI's front gate will open for pick-up at 2:15pm. Cars may begin to form a line up the long driveway. **Families may not arrive earlier/wait in front of closed gate**, as it creates a dangerous line of cars along Plandome Road.

**Pre-K Group:** Our pre-k classroom is in our Visitor Center. Please enter through our Visitor Entrance (located on Rock Hollow Rd.) and follow signs to park in our visitor parking lot. Pick-Up begins at 2:45pm.

**Ages 5-9 Groups:** Enter through our Bus Entrance (located on Plandome Rd.) and drive up the long driveway. Please do not wait in front of the entrance if the gate is closed. Pick-Up begins at 2:40pm.

- Please remain in your car during pick-up with your child's 'Car Tag' prominently displayed in your windshield.

**Ages 10-13 Group:** Enter through our Bus Entrance (located on Plandome Rd.) and drive up the long driveway. Please do not wait in front of the entrance if the gate is closed. Pick- begins at 2:50pm.

- Please remain in your car during pick-up with your child's 'Car Tag' prominently displayed in your windshield.

Families will be provided with 2 additional car tags to distribute to people authorized to pick their children up. Any person without an official 'Car Tag' will be asked to pull off to the side so a staff member can verify that they are authorized to pick up your child. They will not be permitted to pick up the child until their identity and authorization has been verified.

\*Families with children in different groups may arrive at any of the designated pick-up times. Older children should be picked up first via the long driveway, followed by Pre-K children at the Visitor Center.

### **EXTENDED HOURS:**

**Early Drop-Off: 8:30am**

**Late Pick-Up: 4:00pm**

Please use the visitor entrance (off Rock Hollow Rd.) and follow signs for staff parking. Children should be dropped off/picked up at the front porch of the main building.

Extended hours can be purchased as a single or weekly pass on our website. Day of extended hours can be paid using the QR code located on the front porch that will allow you to pay from your phone. SMLI staff can accept cash payment in a labeled envelope as well.



### WHAT TO BRING:

All campers will have a cubby bin to store any personal items during the week. SMLI encourages campers to keep most of their belongings at camp throughout the week. All items will be returned home on Friday, even if your child will be returning to camp the following week.

We recommend your child bring the following items to camp (labeling items is highly recommended):

- Sunscreen & Bug spray
- Extra change of clothes
- Bathing Suit/Towel\*
- Hat
- Reusable water bottle
- Allergy Medication

SMLI will provide sunscreen/bug spray if campers do not have their own. We highly recommend that campers arrive with sunscreen pre-applied. It will be reapplied before campers' head out for lunch & recess.

\*Bathing Suit/Towel: Campers will have access to sprinklers during recess. Due to limited changing space and time, we request that campers come to camp with their bathing suits underneath their clothing if possible. Towels will be hung up to dry each day and will return home with campers on Fridays.

### LUNCH & SNACK:

Campers should come with a packed lunch Monday-Thursday. SMLI offers pizza lunch on Fridays for all campers who have received authorization. *Please note: we are not a peanut-free camp. Children with peanut or other allergies will be seated at nut-free tables.*

Campers may purchase snacks from our snack bar to accompany their lunch each day. All forms of payment are accepted. All campers will be provided with a Camper Cash Card that parents can choose to place funds on for use in the snack/gift shop.

Snack Break: The Pre-K group will have a brief snack time during the second half of each camp day. Please provide a small snack alongside your child's lunch each day if you do not want them purchasing snacks from the snack bar.

### ALLERGY MEDICATION:

If your child has an EpiPen, Auvi-Q, or other epinephrine injector please provide it in a labeled plastic bag for their educator to keep on-hand, along with any unique instructions you would like to provide. Similarly, please also pack their Benadryl or other medication in a labeled plastic bag with directions on dose and usage. SMLI has educators that have been certified in First Aid and CPR by the Red Cross; if you would like to speak to your child's educator directly regarding your child's medical conditions, you may do so during drop-off of the first day of their camp week. *\*Please note you will be asked to pull off to the side to speak with an educator to keep the drop-off line moving quickly.* Please feel free to reach out with any additional questions regarding allergens, dietary restrictions, or other medical concerns.



### **FUN FRIDAYS:**

Fun Fridays are our way of ending the week in a fun and exciting way. They will feature a different activity/event each Friday as well as a visit from local ice cream truck legend Mel- the ice cream is on us! We will have a small selection of ice cream they can choose from – if they would like to purchase something outside that selection – please have them bring additional cash or it can be subtracted from their camper cash card.

Campers will also be invited to dress up for Fun Fridays. Each week will feature a unique theme (i.e., pajama day, crazy hair/hat day, etc.). We also have a giant slip n’ side and sprinklers so please be sure your child has a bathing suit on each of these days.

### **CAMP T-SHIRTS:**

Each camper will receive a complimentary SMLI Summer Camp T-Shirt when they start camp. While preferred, campers are not required to wear their camp shirt every day of camp. All campers will be tie-dying their shirt at the beginning of each week. If your child is a returning camper, they may bring additional items to tie-dye. If you would like to purchase an additional shirt for your camper to tie dye, please do so as soon as possible. Additional camp shirts can be purchased on our website.

### **CAMPER CASH:**

Campers can purchase items at the snack bar throughout the week and from the gift shop on Fun Fridays. If you do not wish to use an SMLI camper cash card, your child may still purchase snacks and gift shop items. All forms of payment are accepted.

- **New Campers:** all new campers to SMLI will receive a camper cash card on their fish day of camp. Families can add funds to their card online. Any receipts for purchase made by your child will be emailed to the email address linked to the account.
- **Returning Campers:** if your child already has a camper cash card from Summer Camp 2022, that card is still active, and new funds should be added as needed. Our staff can locate your child’s card directly on our system.

### **PERSONAL ITEMS:**

While we do not prohibit children from bringing toys, electronics, Pokémon cards, etc., please keep in mind that we are not responsible for lost or damaged property. Our staff will do their best to find lost goods (labeling everything belonging to your child is always a good idea and a huge help!) but we cannot guarantee everything will be found on our large property. We would also appreciate your emphasizing to your child that these things can only come out at recess, cannot be shared/traded, and are their responsibility.

For any additional questions/concerns, please contact Caitlin Orellana at [corellana@sml.org](mailto:corellana@sml.org) or by phone at 516.564.2274.