



## SUMMER CAMP CANCELLATION POLICIES

### WEEK CHANGES

- Requests to change weeks registered for made prior to June 1<sup>st</sup> are subject to a \$25 administrative fee per registration.
- Requests made after June 1<sup>st</sup> are subject to a \$50 administrative fee per registration.
- Please note: ability to change registered weeks is subject to availability

### CANCELLATIONS

- Cancellations made prior to **April 1<sup>st</sup>** will receive a 100% refund, minus a \$25 administrative fee per week cancelled.
- Cancellations made prior to **May 1<sup>st</sup>** will receive a 100% credit, minus a \$25 administrative fee per week cancelled.
- Cancellations made prior to **June 1<sup>st</sup>** will receive a 50% credit, minus a \$25 administrative fee per week cancelled.
- Any cancellations made after **June 1<sup>st</sup>** are not eligible for a refund or credit of any kind, except in the case of emergency. These situations are considered on a case-by-case basis by SMLI.

### MISSING MEDICAL FORMS

- Due Dates:
  - **June 1<sup>st</sup>**: children registered for weeks 1-4 of camp
  - **July 1<sup>st</sup>**: children registered for weeks 5-8 of camp
- No child will be permitted to attend camp if they are missing medical forms
- Campers who are not eligible to attend camp due to incomplete forms will not be issued a refund or credit for time missed.

FORMS MAY BE SUBMITTED BY EMAIL ([CAMPFORMS@SMLI.ORG](mailto:CAMPFORMS@SMLI.ORG)) OR MAIL